



APCO Report-Out

February 9, 2022

COVID Status. All of the District staff have disclosed and verified that they are fully vaccinated and boosted. The front lobby is closed to the public and staff continues to telework and come into the office as necessary.

2019/20 Biennial Audit. The 2019/20 audit report was delivered to the District January 28, 2022. No negative findings are cited. The report found that the District's internal controls over financial reporting to determine the audit procedures were appropriate for the purpose of evaluating the financial statements and that the tests of compliance with certain provisions of laws, regulations, contract, and grant agreements provided reasonable assurance that the financial statements were free of material misstatement. [The full audit report is on the BOD portal.](#)

Budget Status. 7 of 12 months of the District's fiscal year have been completed. Collected revenues are on target at 72% of budget and expenditures are at 37% of approved budget. Low expenditures are primarily due to teleworking and salary savings from two vacancies. Of note, the first draft budget will be developed for our May meeting. Please contact me with any special program requests or concerns.

Recruitments. District recruitments have been progressing, albeit slower than hoped. We've run two recruitments for the office administration/clerk position. First recruitment was county internal and comprised of first tier ranked candidates and we recognized two viable candidates. However, one dropped out and the other rebuffed our offer due to commute distance. We opened a second recruitment with internal and external candidates comprised of the top 3 tiers of rankings and found more viable candidates and we are currently preparing an offer (and have a backup candidate). After this position is filled we have 2-3 more vacancies to address in the near future.

Grants and Incentives. The Carl Moyer and FARMER programs have been very busy recently. Seven projects are in final stages of delivery, including 5 tractors and 2 trucks (\$416,527.20). The District woodstove rebate program is open (\$40K budget). The documents for the District EV charger program (\$50K budget) are ready for that program launch. The documents for the Districts Vehicle Pollution Mitigation Program RFP (\$100K budget) are under review.

700 Form Reminder. The District staff reminds the Directors (and staff) to include the air district in your 700 form reporting due April 1st.

Fire and Smoke Resilience. The District met with COPE, BAAQMD, Sonoma County Emergency Management, CAL FIRE, and Sonoma County Health Services to discuss communication during wildfire/smoke events; portable sensors; and improving AQI implementation. One proposal offered by NSCAPCD is the development of more prescriptive AQI recommendation charts for general public, schools, business, and public agencies. [Examples here](#) could be customized to fit Sonoma /NSCAPCD with English on one side and Spanish on the other.

TAC – The District is participating as a member of the Technical Advisory Committee (TAC) of Sonoma County's Natural and Working Lands Climate Resilience Strategy.